

MINUTES of the Parish Council Meeting

Meeting held on Tuesday 16th September 2025 at 7:30pm at Wramplingham Church

Members: Cllr Keith Waldron (KW) [Chair]
Cllr Jeremy Hyam (JH) [Vice Chair]
Cllr Sandra Betts (SB)
Cllr David Evans (DE)
Cllr Sara Harrold (SH)
Cllr Ian Irving (II)

Present: JH, SB, SH, DE
Teresa Copping (TC) (Clerk)

In attendance

Cllr Margaret Dewsberry (MD)
Cllr Richard Elliot (RE)
3 members of the public

The meeting opened at 7.30pm with JH chairing the meeting.

1. To receive apologies

Apologies had been received from KW and II

2. Adjournment for Public Participation and reports from County and District Councillors

The Chair closed the meeting at 7.31pm.

MD had submitted a report which had been circulated to councillors in advance, the report included details of the recycling centre survey and the work that Norfolk County Council were pursuing regarding solar farms. Some disappointed we expressed at the time taken for NCC to engage with what is seen as an important issue for the county.

RE submitted a written report which will be circulated to councillors. In particular RE highlighted the involvement of SNDC in issues surrounding a hotel in Diss being used to house asylum seekers, the response to the announcement regarding redundancies at Hethel and the Norfolk warm homes scheme, offering support to those most in need.

A resident from Sayers farm raised concerns about the speed of traffic on the Watton road and the impact on their home and garden. Two years ago a council contractor had broken reflectors when cutting the verge and the replacement reflectors that had been put up at the residents own expense had recently been damaged by a vehicle mounting the verge. JH expressed both sorrow and frustration regarding the residents experience.

With much regret JH announced that Mary Dorrell had resigned from her position as Parish Councillor. The local community owes a great debt of gratitude to Mary who has tirelessly championed many causes on behalf of residents for many years. Her dedication and hard work make her a very hard act to follow and she will be sadly missed.

3. To record declarations of interest and requests for dispensation.

None

4. To record and approve the minutes of the last meeting.

The minutes of the previous meeting had been circulated with the agenda. JH proposed approval of the minutes SH seconded and all were in favour.

5. Matters arising from the minutes of the last meeting

None

6. Correspondence to receive and to agree any response.

JH proposed that a letter be sent to highways expressing concern about the speed of traffic on Watton road and disappointment that Norfolk County Highways had not repaired the initial damage to Sayers farm which had been caused by their own contractor. A request for rectification and a review of the speed limit would be made. SB seconded and it was unanimously agreed.

The PC noted the guidance received re unauthorised encampment.

JH proposed a letter to confirm support for Operation Radium should be sent, SB seconded and all were in favour.

The PC noted confirmation of exempt status from SBA.

7. Planning responses to agree

JH proposed that the PC support the planning application for St Peter and St Paul Church Wramplingham, SB seconded and all agreed.

The PC had no comments to make on application 2025/2569

8. Finance

JH reviewed and agreed the most recent accounts reconciliation and the latest bank statement.

Payments totalling £2281.40 were proposed by JH seconded by SB and unanimously approved.

9. Flooding issues and actions to record and agree.

A request for clearing of the flood amelioration drains will be sent to SNDC.
The Clerk will make enquiries as to when the pond in Wramplingham will next be cleared of weeds.

10. Asset Register

In light of the advice received regarding the Parish Land JH proposed that the lease be extended for a further three years to 31st December 2028, SH seconded and all approved.

11. Highways issues to review and record.

Further consideration would be given to parish partnership submissions before the deadline.

12. Climate Change

The PC confirmed its commitment to the declaration of a climate emergency and SH agreed to review and update the documentation on the PC website.

13. Annual workplan

Noted.

14. Neighbourhood Plan

JH updated the PC on the approach agreed by the steering group following the change in funding arrangements. SH agreed to follow up with Barnham Broom who are keen to work collaboratively.

15. Village issues.

SB advised the PC that once again Wramplingham had won £200 in the litter pick draw. This would be added to the reserves being held for Wramplingham that may be used for the war memorial repairs.

JH proposed that the PC consents to the repair and cleaning of the Wramplingham War Memorial SH seconded and all were in favour.

JH proposed that SB should be authorised to sign any grant applications in respect of the war memorial on behalf of the PC. SH seconded and it was unanimously agreed.

The PC discussed the need for the work to comply with the war memorial trust standards which should be used to assess any quotes received in terms of both cost and quality.

JH proposed that this important topic should be a standing item going forward. SB seconded and all were in favour.

The clerk would investigate what records of the memorial are held in the archives.

16. Vacancy issues and Actions

The Clerk confirmed that electoral services had been informed of Mary Dorrell's resignation and the required notices had been posted. If no election is requested the PC could proceed to co-opt at the next meeting.

Interviews for the clerk vacancy would take place on 29th and 30th September

17. The next meeting will take place on 14th October 7.30pm in Barford & Wramplingham Village Hall.

The chairman closed the meeting at 20.37pm

DRAFT